



CLAYHIDON VILLAGE HALL
Hire Agreement

DATED

PARTIES

1. Throughout this Agreement:

Clayhidon Village Hall is referred to as “we”; “our” is to be construed accordingly and “we” and “us” mean and include the Village Hall’s charity trustees, employees, volunteers, agents and invitees.

The person or organisation named as hirer is referred to as “you”; and “your” is to be construed accordingly; “you” also includes the members of your management committee (if appropriate), your employees, volunteers, agents and invitees.

Where you must seek our consent, tell us about something or give us something, you must speak to and seek consent from the Hall Secretary or, if the Hall Secretary is not available, any of our charity trustees. In consideration of the hire fee described in clause 2.4, we agree to permit you to use the premises described in clause 2.5 for the purpose described in clause 2.6 for the period(s) described in clause 2.1. The details inserted in sub-clauses 2.1 to 2.6 below and the answers to the questions in sub-clauses 2.7 to 2.11 are terms of this Agreement. This Agreement includes the annexed Standard Conditions of Hire and the Special Conditions of Hire (if any) set out in the attached Schedule.

Date Required	
Time Required (hours)	
From	
Preparation time	

1.1 Village Hall

Registered Charity Number	1197691
Authorised Representative	Katherine West
Address	Battle Street, Clayhidon, Cullompton, DevonEX15 3PL
Telephone numbers and Email	Mobile 07706 711753 katherine.west68@outlook.com

2.3 Hirer

Name	
Organisation	
Name of Organisation's Representative	
Address	
Telephone numbers and email	

2.4 Hire Fee £ 12 an hour

Payable on booking of the premises.

Is this a commercial hire? Yes / No

Condition for use with commercial hirers:

“Village halls are usually held on strict trusts which require the management committee to ensure that the hall is administered in accordance with those trusts. Accordingly, we are bound to preserve and hereby reserve the right to terminate this Agreement by not less than seven days’ notice in writing to you in the event of the hall being required on the same date/time for the fulfilment of its charitable purposes.

In the event of such termination by us, we will refund to you all monies paid by you to us. We will not, however, be liable to make any further payment to you in respect of expenses, costs or losses incurred directly or indirectly by you in relation to any such termination”.

2.5 Premises

Whole of hall including kitchen.

2.6 Purpose and description of hiring

2.7 Will tickets be sold for your event? **Yes / No**

2.8 Is food to be provided at the event? **Yes / No**

2.9 Is alcohol to be provided at the event? **Yes / No**

2.10 Will there be exhibition of a film? **Yes / No**

2.11 Will live music be performed or recorded music played? **Yes / No**

3. You agree not to exceed the maximum permitted number of people **of 97 or 60 seated at tables** in the hall including the organisers/performers.

4. The hall has a licence: with the Performing Right Society (PRS) for the performance of copyright music from the Phonographic Performance Licence (PPL).

4.1 We have a Premises Licence authorising entertainment and the sale of alcohol. You hereby acknowledge receipt of a copy of the conditions of the Premises Licence and for the premises, in accordance with which the hiring must be undertaken, and agree to apply with all obligations therein.

5. You agree with the us to be present (by your authorised representative, if appropriate) during the hiring and to comply fully with this Agreement.

6. We and you hereby agree that the Standard Conditions of Hire (separate attached document), together with any additional conditions imposed under the Premises Licence or that we deem necessary form part of the terms of this Agreement unless we and you agree in writing.

7. None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement. Signed by the person named at 2.2(b) above, duly authorised, on behalf of the Village Hall.

Signed by the person named at 2.3(a) above or at 2.3(c) above, duly authorised, on behalf of the organisation named at 2.3(b) above, where applicable.